

Qualicum Woods Phase II Owners' Committee Meeting
Thursday, March 18

Present: Mike Lewicki, Chris Fudge, Letitia Charbonneau, Angela Del Giudice

Meeting convened at 7: 00 p.m.

1. **Minutes** from Feb. 4 meeting were approved.

2. **Financial statements to Feb. 28 reviewed:** Angela will bring last year's statements that give a breakdown of previous expenditures in each budget category.

3. **Items for Committee attention:**

a) Three reserve fund study proposals were received and are to be reviewed by cmte for decision at April meeting; these are three reliable firms which Angela has dealt with successfully in the past.

b) Derrick Boyd has left Greenscape (who did our snow clearing for the first time this year) and has joined Hedgeworks/Allan McCoy Landscap9ing. He will also give us a quote for summer maintenance as well as for snow clearing for next season; cmte. members will walk the grounds with contractor before making final decision. Of special concern is effective maintenance without the use of pesticides which are no longer allowed.

c) Greenscape will repair damage done to common element and to private property as a result of snow clearance (ie. at 2725 Baseline); owners who have noticed damage to their property should contact Angela asap as repairs need to be done by early May before last payment is made to contractor.

d) Chris will review letter of engagement for annual audit of finances and return to Angela

e) Ongoing discussion of investment of part of reserve in order to benefit from a better rate of return. A final decision will be made when the Reserve Fund Study is completed in order to have a better idea of what will be needed in reserve.

f) Communication with owners/distribution of minutes: ask web master to add number of hits function to web site in order to better assess numbers consulting our web site; send out request for email addresses with notice of Annual General meeting in May; minutes would be emailed to each owner using blind cc to protect privacy;

g) Graffiti on stone retaining wall near intersection of Cornell and Baseline will be removed.

h) mulberry bush at end of rown on Cornell needs to be replaced.

i) Individual owners need to order tree from the city but this will need to be coordinated through the cmte and landscaper in order to be planted on common element with

j) We've received conflicting information regarding composting bins and will make further inquiries.

April meeting date still to be determined as April 15 is not possible.

Meeting adjourned at 8:45 p.m.