

**Minutes for the Qualicum Woods Phase II Owner's Committee
Meeting
May 14, 2008**

Present: Barb Sauriol, Bernard Pagé and Scott Smith.

Call to Order: Quorum was announced and the meeting was called to order at 5:00 pm.

1. **Minutes:** Minutes from April 09, 2008 Board Meeting were discussed and Approved.

2. **Agenda:** The agenda was approved with new business added.

3. **Financial Statement:** The financial statement for the period ending April 30, 2008 were discussed and approved.

4. **Action Items:**

A) A reminder that each row gets \$100.00 to spend per year on improvements for the common area i.e. plants, flower baskets, bench etc... A receipt for reimbursement can be submitted to Scott Smith or to a board member.

B) The spreading of mulch and cleanup of shrubs, flower beds and rocked area will be done shortly on the common areas

C) Some of the grassed areas will be topped dressed and seeded.

D) The Annual General Meeting (AGM) will be held on June 11, 2008 at 7 pm with sign in starting at 6:30 pm. A package with the agenda, location and times will be delivered to all owners prior to the AGM. Please send/give your proxy voting rights if you can not attend the meeting to someone who will be attending. Last years AGM was cancelled due to a lack of attendance.

E) The Parking lot cleaning was completed on May 02, 2008.

F) The tree trimming and removal that was scheduled for last fall should be done soon.

G) The landscape renovation to the Cornell row is pending. Final plans and notices are to follow.

H) The spring inspection of the common areas was completed on May 14, 2008. Work should commence shortly to rectify identified problem areas. If you have any questions or concerns please send them to Scott Smith.

I) Please keep the recycling area clean. When the containers are full, do not place items beside the bins.

J) A reminder to all owners' that your personal items i.e. garbage containers, BBQ, wheelbarrows, bicycles, etc are not to be left on common elements. Take pride in you neighbourhood and lets all get together to keep it clean and tidy.

K) The graffiti at the parking lot entrance and Baseline fence will be removed.

L) Missing/damaged parking space numbers will be replaced.

M) Be kind and remember to stoop and scoop behind your pets. There is a great deal of waste on the common grounds. Also, please dispose of your pets waste properly.

5 **Next Meeting:** The next meeting will be the AGM to be held on Wednesday June 11, 2008.

6. **Adjournment:** The meeting was adjourned at 7:00 pm.